Autodesk Docs CORE: Administrators

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eLearning**

COURSE DESCRIPTION

This **Autodesk Docs CORE: Administrators** course contains texts and video-based learning content, that teaches account and project administrators who are new to the Autodesk Construction Cloud, everything they need to know to both understand their Document Management functionality, as well as how to configure its features and functions. Each learning module is followed up with knowledge checks, before an end of course challenge, to help users retain the information they've learnt.

COURSE MODULES

- Document Management Functional Overview
- User Interface and Navigation
- Adding Account Administrators, Projects Members and Companies
- Creating and Editing Roles
- Activate and Assign Services
- Configuring and Using Project Templates
- Project Creation and Setup
- Project Settings and Configuration
- Setting Folder Permissions
- Document Management Settings
- Document Reviews and Approval Configuration
- Issue Management Customisation and Reporting

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